

RECORD OF EXECUTIVE DECISION

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
29 th January 2026	Portfolio Holder for Economic Growth, Regeneration & Leisure	That the Portfolio Holder for Economic Growth, Regeneration & Leisure agrees the following: To repurpose the remaining £377.08 allocated to the 50's + Jobs and Skills event, as below: To allocate £300 to part fund the Annual Harwich Innovation Cluster Business Event which is being delivered in partnership with Freeport East and taking place on 24th February at the Waterfront, Harwich; To allocate £77.08 to fund the Employment Law networking and information event held in partnership with HR Prime on 9th March at the Town Hall, Clacton-on-Sea. Decisions: Decision - UK Shared Prosperity Fund To	On 22nd July 2025, the Deputy Leader of the Council and Economic Growth, Regeneration & Tourism Portfolio Holder approved the recommendation to allocate five successful applications and to allocate a total of £69,050 in in the People and Skills theme. Under the theme supporting people to progress towards and into employment, a successful application was unable to spend their full allocation, so £1,200.00 was returned to us. On 24th November 2025, it was therefore approved by the Deputy Leader of the Council and Economic Growth, Regeneration & Tourism Portfolio Holder to reallocate this funding to the 50's + Jobs and Skills fair that took place on the 21st January 2026 at the Sunspot. This event has now been delivered, and has an underspend of £377.08. This proposal sets out the intention to split this funding between the delivery of two events; the Annual Harwich Innovation Cluster Business Event and the Employment Law networking and information event.	Not reallocate the funds and return the money to MHCLG.	N/A	Yes	Yes

		reallocate the remaining Revenue Shopfront Improvement Grants scheme Decision - UK Shared Prosperity Funding & Community Regeneration Partnership Shopfront Grants 2025 -Planning Consultant and allocation of funds Decision - Year 4 UK Shared Prosperity Fund (UKSPF) - Open Call Projects Decision - Reallocation of some UK Shared Prosperity Funding	The Annual Harwich Innovation Cluster Event poses as a hub of innovation for businesses and residents in Harwich, but more widely the whole district of Tendring. This event will provide updates on the latest technology and innovation advancements in the area, and the opportunities on the horizon for skilled employees. Additionally, the Employment Law event will focus on educating employers on the changes to employment law, and what they can do to support new and existing staff amid the changes.				
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URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO

AGREEMENT TO DECISION:-

Signed:-	Date:-	Delegated Power Reference (in Part 3 of the Constitution):- Part 3.34 (inward investment) Part 3.38 number 3 (approval of grants to organisations)
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Original signed copy to be retained by Service.

Electronic copy to be sent to Ian Ford (Committee Services) for publication.